

Flow down of Customer Requirements to Suppliers

NOTES:

Clauses 1 to 15 apply to all Purchase Orders.

Clauses 16 and 17 apply to all Purchase Orders for calibrated equipment or calibration services.

Clauses 18 and 19 apply to all Purchase Orders for raw material.

Clause 20 applies to all weld rod Purchase Orders.

Clause 21 applies to all CARC paint Purchase Orders.

- 1 QUALITY/INSPECTION SYSTEM.** The supplier shall maintain a quality/ inspection system which is in conformance with the requirements of AS9100 and/or ISO9001 to include: Receiving, First Article, In-Process and Final inspection including Inspection and Test Records supplied to DI-MATRIX at the point of First Article Inspection (if requested via DI-Matrix's Purchase Order) and upon completion and shipment of said order.
- 2 CERTIFICATION OF CONFORMANCE.** (C of C) attesting to the conformance of material, (which shall include chemical and/or physical reports with "actual" or "typical" as contractually required results of tests conducted on all materials shipped, verifying conformance to an specifications referenced on drawings and/or purchase orders) outside services performed, hardware, machining/manufacturing, etc. The C of C shall include at a minimum date, purchase order number, suppliers name, part number, drawing number and/or representative, lot, batch, serial number or other identification be signed by an authorized representative of the Supplier and shall accompany an order upon receipt of said items to DI-MATRIX.
- 3 CONTROL OF SPECIAL PROCESSES.** In addition to the requirements of clause 3, both the vendor (supplier) and any subcontractor(s) used shall be a DI-MATRIX and/or Customer approved source for said Processes. These include operations subject to process controls such as: coating, joining, heat treating, cleaning, non-destructive test, etc. The vendor (seller) shall be approved as per above to perform specific required Special Processes, or use Special Process vendors acceptable to DI-MATRIX and DI-MATRIX'S customer.
- 4 RIGHT TO VERIFY.** DI-Matrix's customer shall be afforded the right to verify at the vendors (sellers) premises that the subcontracted product conforms to specified requirements,
- 5 RIGHT OF ENTRY.** The Supplier shall include provisions in the subcontracts to allow the Supplier, Customer, and Regulatory agencies Right of Entry to any place necessary to determine and verify the quality of contracted work, records and material. Note: Delegation of supplier verification to subcontractor is not practiced at DI-MATRIX.
- 6 RECORD RETENTION AND CERTIFICATIONS.** Records must be maintained for a period of 7 years and must be retrievable within 48 hours of a request by Di-Matrix. Certification test data shall be traceable to the organization performing the testing, special processing and/or inspection(s) requested via DI-Matrix's Purchase Order. All factual information shall be included to demonstrate conformance of specification and/or Purchase Order requirements.
- 7 REPORT OF NON-CONFORMITIES OR INCONSISTENCIES WITH PRODUCT AND/OR PURCHASE ORDERS.** The supplier shall review the Purchase Order and product manufacturing, processing, and/or testing requirements prior to its initiation. If errors or inconsistencies are noted with the P.O., Part and or other document referenced by the Purchase Order the supplier must immediately notify DI-Matrix or its acting delegation. Supplier proceeding with work without written concurrence does so at his own risk. Product will not be accepted by DI-Matrix's Quality Assurance Department until the Purchase Order and all documentation referenced there on properly describe the comply with product delivered.
- 8 CORRECTIVE ACTION REQUEST.** Acceptance of this purchase order obligates the seller to perform, upon request, a corrective action investigation when discrepant material is received by the buyer. A written report shall be furnished, within a period of five business days which is specific and conclusive to prevent a reoccurrence of the discrepancy.
- 9 IDENTIFICATION-LIMITED SHELF LIFE.** Materials with limited shelf life (epoxy, paint, adhesives, etc.) shall indicate the date of manufacture, lot number and applicable specification on the container. Time lapse "between cure or manufacturing date and date of scheduled receipt shall be consistent with applicable specification or Purchase Order requirements. At a minimum, product receipt shall not have less than 75% of its shelf life remaining.

- 10 PROHIBITED PRACTICES.** The supplier does not have material review authority and shall not make any unauthorized repairs by any means without Di-Matrix or Di-Matrix's customer' approval.
- 11 PROHIBITED MATERIAL USES.** Parts supplied on this Purchase Order shall not, and indicate, "have not been exposed to functional mercury or mercury compounds".
- 12 EMPLOYMENT.** All suppliers are required to comply with the Equal Employment Opportunity requirements of FAR 52.222-22.
- 13 FOREIGN OBJECT DEBRIS / DAMAGE (FOD).** The supplier shall employ appropriate housekeeping practices to assure timely detection and removal of residue/debris generated, if any, during operations and/or normal daily tasks and shall ensure FOD requirements are flowed down to sub-contractors and suppliers at every tier.
- 14. PACKAGING.** As a minimum, the supplier shall package all material in a manner that will ensure protection against corrosion, oxidation, deterioration and physical damage during shipment. Due to inadequate packaging will be rejected and returned to the supplier. In addition, when materials delivered are lot-controlled and multiple material lots are shipped, each lot shall be separately packaged and identified.
- 15 FLOW-DOWN.** The supplier shall flow-down all applicable requirements to subcontractors and suppliers at every tier.
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- 16 CALIBRATION SYSTEM.** Seller's (herein referred to as supplier) calibration system shall meet the requirements of: ISO 17025, ISO 10012-1, AS9100, ANSI-Z540-1 or MIL-STD-45662.
- 17 CERTIFICATION OF CALIBRATION.** The calibration service shall provide a certificate attesting to the accuracy of the items procured and be supplied with each shipment. This certification must contain all the test parameters necessary to demonstrate conformance to the manufactures specifications and shall be traceable to National Institute of Standards and Technology (NIST).
- 18 PREFERENCE FOR DOMESTIC SPECIALTY METALS AND RESTRICTIONS ON ARMOR PLATE.** Material shall be of domestic origin or from one of the qualifying countries in accordance with DFAR 252.225-1017. Armor material shall be melted and rolled in the United States or Canada as prescribed in DFAR 252.225-7030-3 when subject to the restrictions detailed in the clause. Suppliers shall provide evidence of compliance, including flow down to all sub-tier suppliers, with all shipments.
- 19 MATERIAL TEST REPORTS.** The supplier shall provide chemical and physical analysis of raw material demonstrating compliance to the applicable material specification.
- 20 WELD ROD REQUIREMENTS.** Weld rod certifications shall include actual values which tie to the heat lot delivered. Weld rod may be identified either by stamping or flagging the end with the material type.
- 21 CARC PAINTING.** CARC painting shall be performed according to CARC Standard PO Requirements.